

Nansu called the meeting to order.

Roll Call: John, Claire, Gloria, Nansu, Patty, Kim, Sarah, Jess, Ann, Sonja, Marilyn, Colleen, Jodi

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Claire asked to have “Unique Collection Service,” added to the agenda.

Kim asked to have “barcode placement on materials” added to the agenda.

1. Expand Floating Collections: John, Claire and Sonja requested that ‘video recording [VHS]’ and ‘sound recording [cassette]’ be added to the floating collections. Sarah will need the 1) home location, 2) item type, and 3) item category for these items. Then Mike will add them to ‘floating’ for those partners using ‘floating collections.’ This will begin March 5, 2007.
2. Floating Returns: Neither Sarah, nor anyone else could remember why or what we wanted to discuss.
3. Update on “assumed lost:” Jess reported that the “Assumed Lost” reports have been running since February 1st. All partners are getting this report, but not all MSC libraries. Marilyn said she had some problems with some of her items and Sarah asked for examples and will take care of the issues. Each library decides if notices are sent by mail or email. The Four Rivers group are ‘floating’ fiction and are set up with the same circulation parameters as the Partners. Jess hopes to have many of the MSC libraries set up by the Spring MSC meeting.
4. Next Step: Missoula will be the test site for the trial run of “Lost Paid.” When an item is considered “assumed lost” and either paid for ‘or’ the cost has been ‘waived,’ the item’s home location changes to ‘Lost Paid.’ The charge shows on the users record, but the charge is disconnected from the item. A list of items in Lost Paid would be, sent to the owning library, so ‘they’ can either ‘replace’, remove or put the item in ‘discard’ after checking to see if other Partners have copies. The “Long Overdue Report,” breaks the user connection to the item so if the item is subsequently returned, there is no alert in the system. Each library would remove, or discard lost item manually. The ‘Discard Report would be run every 3 months.
5. New Holds Configuration: This has been completed. Everyone agreed to the change of ‘days’ so the user has 7 actual days to pick up the item. Sarah asked everyone to remember to check the ‘clean hold shelf report’ daily.
6. Barcode Replacement: Kim requested that libraries put all barcodes on the ‘outside’ of the materials. Kim is not requesting that libraries ‘re-barcode’ their items. It was suggested that all ‘new libraries’ joining MSC place their barcodes on the outside and that it incorporated in the training. To be discussed at the spring membership meeting.
7. Unique Collection Services: Claire looked into this service. They are a SIRSI certified vender and will be at the Super Conference. Sarah, Claire and Kim will be sure to see the vender there. Gloria would like MSC to consider the PayPals program as well for users to pay fines, which is incorporated in SIRSI’s ‘one stop shop program.
8. The next meeting is scheduled for 12pm, March 13th.

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Meeting adjourned,
Respectfully submitted,
Ann Rutherford/MCC

